# State of Arizona & Municipalities Work From Home Program Site Overview

September 2020

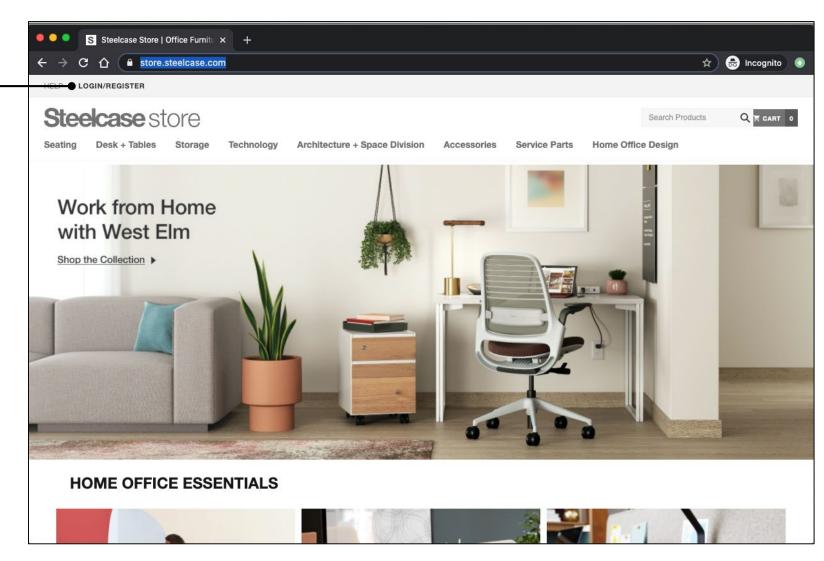
# Register

## LOGIN / REGISTER

## www.store.steelcase.com

 From the main public homepage, navigate to the login/register link to begin your customized site experience.

You must register with your state agency email to be recognized for the discounted pricing.



## Register

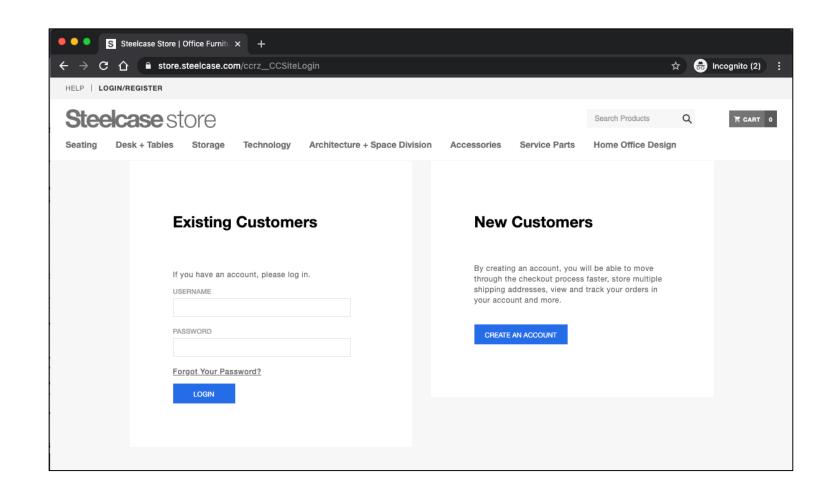
#### **New Customers:**

- Have never shopped on Store.
- Shopped on Store, but not with employer email account.

## **Existing Customers:**

- Have shopped on Store with employer email login
- Shopped on Store with employer specific site, example below, will require new password reset (store.steelcase.com/company)

You must register with your state agency email to be recognized for the discounted pricing.



# **Homepage Orientation**

## Your Name!

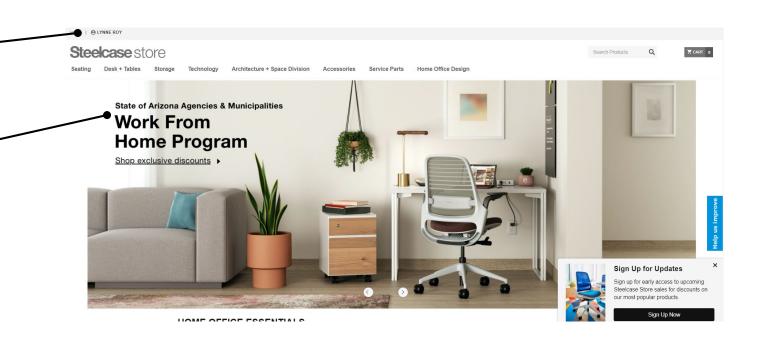
You have logged in and the site recognizes you

## **Employer Name**

This is the site just for your employee discounted program.

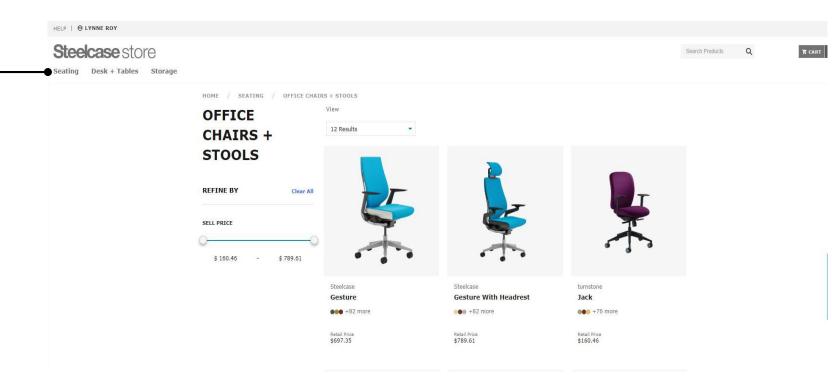
All items on this site have been specifically curated by your company with negotiated discounts

1 minute home page tour <u>video</u>



# **Category Selection**

Available Product Categories
Clicking the Product Categories will
open further detail and featured
products for that category



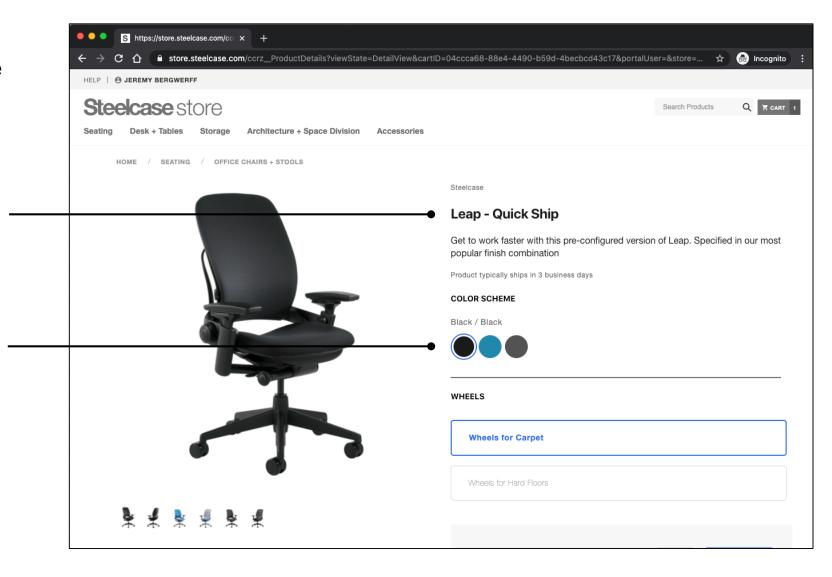
## **Product Selection**

## **Quick Ship Products**

Select products are available in the fastest shipping time.

Look for "Quick Ship" in the title and the shipping time estimate.

Finish selections are limited to allow the most immediate delivery.

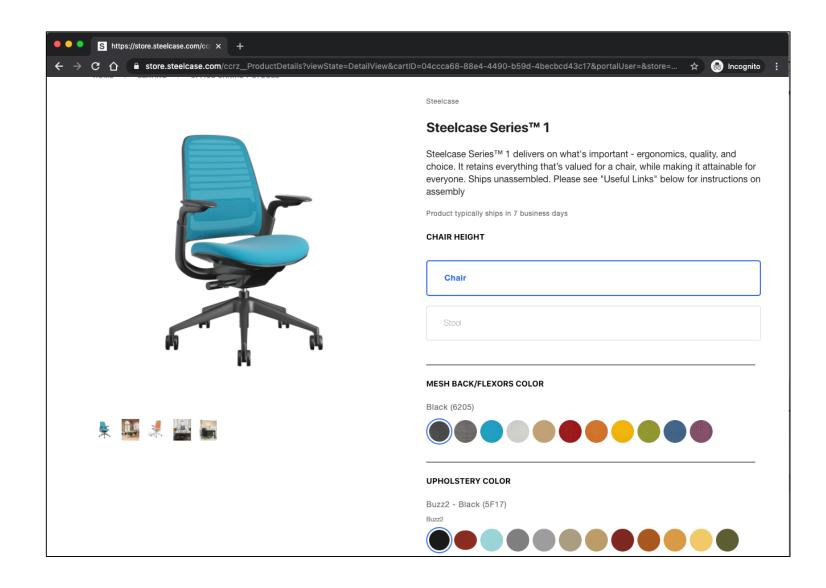


## **Product Selection**

#### **Customizable Products**

- Most seating options have many possible combinations. This Series 1 offers customization of:
  - Back color
  - Seat color
  - Frame/Base color
  - Arms or armless
  - Wheel type

Series 1 comes with some assembly required, but no tools needed for a 1 minute build. Video

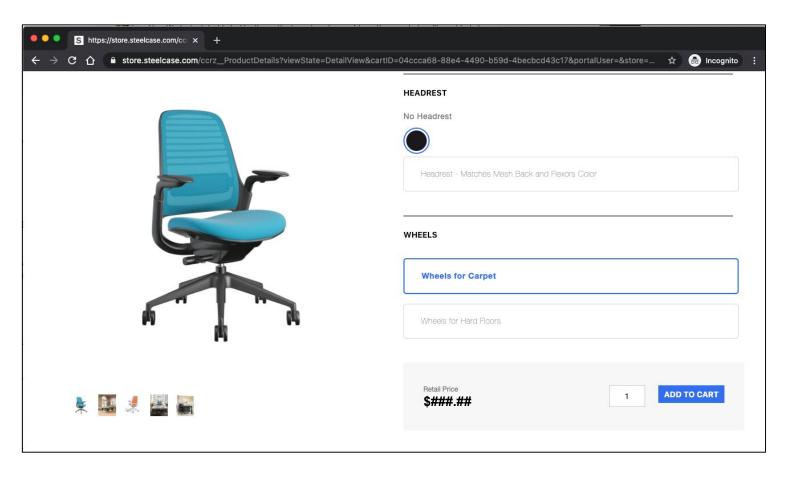


## **Add to Cart**

## Almost done!

After selecting all the relevant configurations, your price with best company discount is shown below in US Dollars.

Taxes and shipping options are shown during checkout.



## **Final Details**

#### **Final Details**

Check the specifications of your items for final confirmation.

## **Shipping**

- The shipping options available are shown and selectable. Some may not be available due to local governments imposing or lifting COVID-19 restrictions.
- Taxes and shipping costs will be added depending on your taxing region.

#### Checkout

 Click through to enter personal billing, shipping and payment through credit card or Paypal.

